



**APPENDIX E
COMMUNITY RELATIONS PLAN
SAN DIEGO SHIPYARD SEDIMENT SITE**

Cleanup and Abatement Order No. R9-2012-0024

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Amended

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1 INTRODUCTION

This Community Relations Plan (CRP) is one component of the Remedial Action Plan (RAP) for the San Diego Shipyard Sediment Site (Shipyard Sediment Site). This plan describes the approach to communicating with the public regarding implementation of the remedial action. Table 1 notes all Cleanup and Abatement Order No. R9-2012-0024 (CAO) requirements that this document fulfills.

Table 1
Elements Required by the CAO

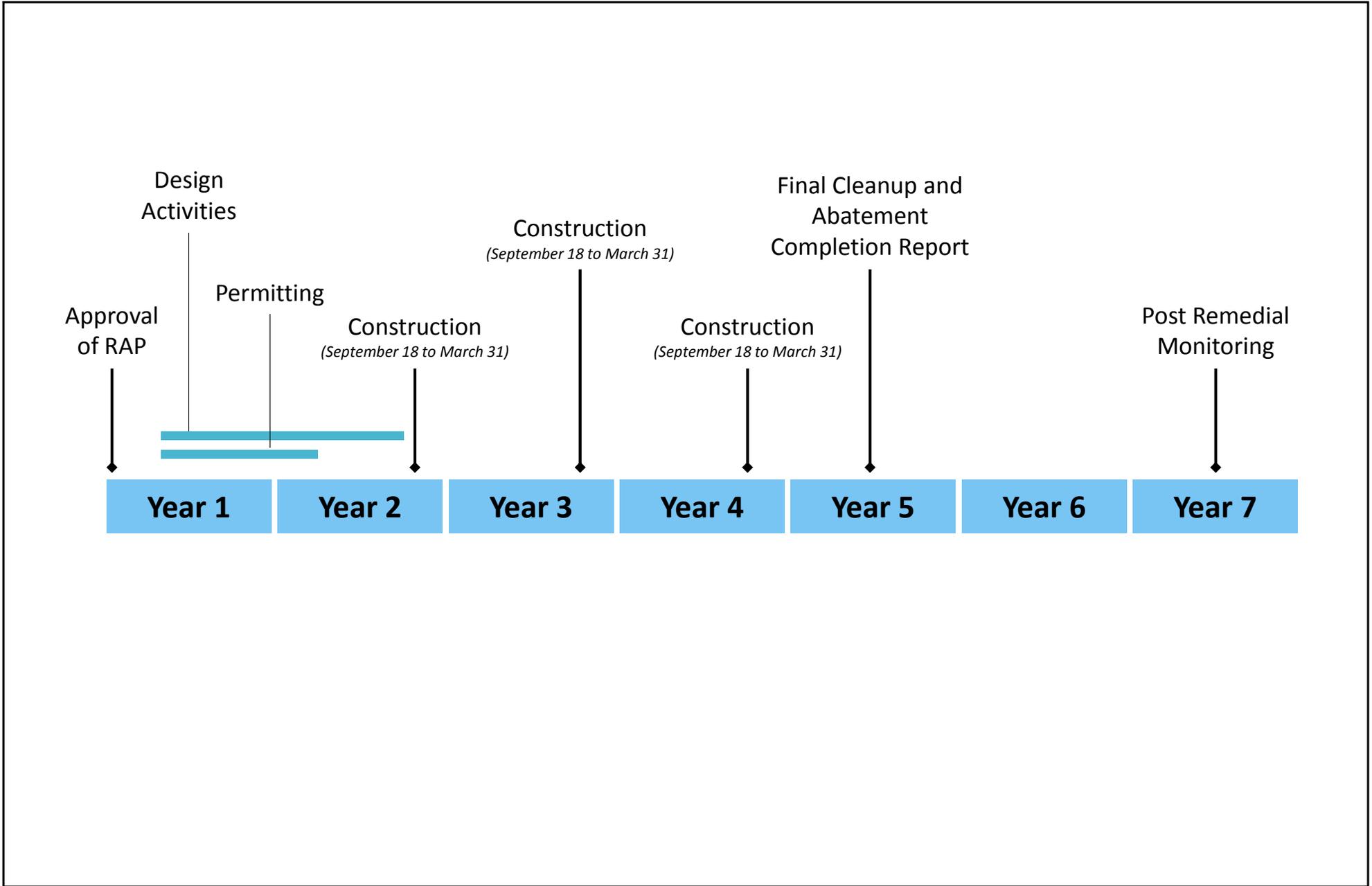
Required Element	Completed	Location within the CRP
Community Relations Plan (B.1.d)		
I. Activities related to the final remedial design	✓	Sections 2 and 3
II. Schedule for the remedial action	✓	Section 2 and Figure 1 <i>Further detail provided in Section 7 of the RAP</i>
III. Activities to be expected during construction and remediation	✓	Sections 2 and 3
IV. Provisions for responding to emergency releases and spills during remediation	✓	Sections 2 and 3
V. Any potential inconveniences such as excess traffic and noise that may affect the community during the remedial action	✓	Sections 2 and 3

The Dischargers are committed to public involvement methods designed to ensure that individuals and groups with varying schedules, locations, and communication preferences will have access to project information. The community needs to have access to information and have the opportunity to understand how the remedial action may affect them. Information will be distributed using appropriate methods described below at each phase of the project and will focus on construction schedules, project activities, provisions for responding to emergency releases and spills during remediation, and any potential inconveniences that may affect the community during the remedial action.

Specifically, the purpose of this CRP is to describe steps for informing the public about:

- Activities related to the final remedial design
- The schedule for the remedial action
- Activities to be expected during construction and remediation
- Provisions for responding to emergency releases and spills during remediation
- Any potential inconveniences, such as excess traffic and noise, that may affect the community during the remedial action

Figure 1 presents the anticipated remediation schedule.



2 PROJECT COMMUNICATION

The complete administrative record file is publicly available on the Water Board’s website at: http://www.swrcb.ca.gov/rwqcb9/water_issues/programs/shipyards_sediment. The website will be periodically updated. The administrative record file, among other pertinent information, includes the following documents related to environmental assessment and remediation of the project site:

- Cleanup and Abatement Order No. R9-2012-0024 and accompanying Technical Report
- Response to Comments and Revisions for Tentative Cleanup and Abatement Order R9-2011-0001 Draft Technical Report
- Draft and Final Program Environmental Impact Report (PEIR)
- Responses to Comments on Draft and Final PEIR
- RAP, including this CRP

Required Element	Completed
Community Relations Plan (B.1.d)	
I. Activities related to the final remedial design	✓
II. Schedule for the remedial action	✓
III. Activities to be expected during construction and remediation	✓
IV. Provisions for responding to emergency releases and spills during remediation	✓
V. Any potential inconveniences such as excess traffic and noise that may affect the community during the remedial action	✓

A public meeting will be held approximately 30 days prior to construction at a venue in close proximity to the Shipyard Sediment Site and that can support a sufficient number of individuals. The public meeting will introduce the project and outline opportunities for community involvement and public outreach, construction schedules, and anticipated activities that will occur during the first week of construction. A Spanish-speaking translator will be present during the meeting to accommodate the demographic of the community in the vicinity of the remedial area. Notification of the public meeting will be conveyed to stakeholders and the public via the methods previously outlined.

In addition to regularly published newsletters, quarterly newsletters will be prepared to update stakeholders and the public on an ongoing basis throughout the project design process and during construction. Ongoing coordination with Water Board staff will ensure these newsletters are sent to interested stakeholders and surrounding property owners and residents. Newsletters will also be accessible on the Water Board’s website for review by all interested members of the public. These newsletters will include information and activities

related to the final remedial design for the cleanup, after it has been established, as well as any updates to the anticipated remedial schedule set forth on Figure 2. These newsletters will be in the form of a fact sheet and include the following information:

- Information about the status of the remedial action, including activities expected to occur during that quarter and a schedule
- A contact list, including responsible parties charged with overseeing the cleanup and Water Board staff
- The Water Board's website address, which provides pertinent documents available for review
- Notifications and document plan titles in English and Spanish

If there is sufficient community interest in response to a quarterly newsletter, as determined by the responsible parties in consultation with Water Board staff, an additional public meeting(s) may be held to facilitate community communication and input. A notice including the project description and contact list will be posted at the fence line of the staging area during implementation of the remedial action. Other posting locations will be identified with input from the Water Board and interested parties (CoastKeepers, Environmental Health Coalition, etc.). The quarterly newsletters and notice at the staging area will encourage members of the public to communicate to Water Board staff and responsible parties any comments or concerns they have regarding the remedial action. Newsletters and guest blogs may also be provided to interested parties for direct communication via existing websites.

The above-mentioned elements are intended to ensure that individuals and groups with varying schedules, locations, and communication preferences will have access to project information.

Upon discovery of an emergency release or spill during implementation of the remedial action, notification will promptly be provided to surrounding property owners and residents within a 1,000-foot radius (or other distance as determined to be necessary by Water Board staff based on the circumstances) and placed on the Water Board's website. This information will be provided in the form of a fact sheet and will contain the following information:

- Information about the release/spill and proposed cleanup activities

- A contact list, including responsible parties charged with overseeing the cleanup and Water Board staff
- The Water Board’s website address, which provides pertinent documents available for review
- Notification in English and Spanish

If, as implementation of the remedial action proceeds, excess traffic, noise, or other potential inconveniences (beyond what was contemplated in the CAO, Technical Report, and Final PEIR) occur or are expected to occur and may affect the community, notice will be promptly provided to surrounding property owners, residents, and stakeholders and posted on the Water Board’s website.

The implementation of these communication techniques and tools are summarized in Table 2 and will be used to communicate with the public on an ongoing basis throughout project design process and during construction.

**Table 2
Potential Community Relations Tools and Materials**

Tool	Purpose
Advertisements, flyers, and postcards	To advertise and notify stakeholders and the public about meetings and other project events, as detailed in Section 2
Online comment/contact database and mailing lists (postal and email)	To allow the project to track and store stakeholder contact information and correspondence and to develop lists for sending announcements via postal mail and email (a current draft of the contact list is located online at: http://www.waterboards.ca.gov/sandiego/water_issues/programs/shipyards_sediment/docs/sediment_cleanup/contact_list/contact_list.xls)
Guest Blogs	To provide information and updates directly to community
Folios, fact sheets, and frequently asked questions	To provide reader-friendly information (through text and graphics) about specific elements of the project
Information displays	To inform the general public about the project, provide current information, and highlight upcoming opportunities for public comment
Presentations and briefing packets	To clearly demonstrate the need for the project, note issues the Water Board is considering, and provide current project information (e.g., construction timing, traffic impediments, and progress)

3 COMMUNITY OUTREACH AND IDENTIFICATION OF POTENTIALLY AFFECTED INTERESTS

Public outreach is a key component of the California Environmental Quality Act (CEQA) process that was used to determine the focus and content of the PEIR. The main objective of the CEQA process is to provide the public and potentially affected resource agencies with information on the proposed project and to solicit public input regarding the issues and concerns that should be evaluated in the environmental documentation. The scoping process is generally intended to provide the lead agencies with

Required Element	Completed
Community Relations Plan (B.1.d)	
I. Activities related to the final remedial design	✓
II. Schedule for the remedial action	✓
III. Activities to be expected during construction and remediation	✓
IV. Provisions for responding to emergency releases and spills during remediation	✓
V. Any potential inconveniences such as excess traffic and noise that may affect the community during the remedial action	✓

information regarding the range of actions, alternatives, resource issues, and mitigation measures that are to be analyzed in depth in the PEIR and to eliminate from detailed study those issues found not to be significant. The Water Board functioned as the lead agency under CEQA and has the principal responsibility for preparing environmental documents, engaging the public and responsible agencies, and exercising its discretion to approve or disapprove the proposed project. A summary of the CEQA process and public outreach opportunities, as well as key areas of controversy or concern, are summarized below.

- On December 22, 2009, the Water Board submitted an Initial Study/Environmental Checklist for the project in accordance with the CEQA and the State CEQA Guidelines (14 California Code of Regulations [CCR] Section 15000, et seq.).
- On January 21, 2010, the Water Board held a CEQA scoping meeting to obtain comments concerning potential project alternatives, significant environmental impacts, and mitigation measures for the project. Major issues and concerns raised at the scoping meeting and comments submitted in writing during the Notice of Preparation process included:
 - Disproportionate impacts to low-income and/or minority communities (environmental justice)
 - Release of contaminants during cleanup activities and the effects to marine biological resources
 - Additional information regarding a confined aquatic disposal alternative

- Questions about the need for CEQA review of the CAO
- On June 16, 2011, the Water Board distributed a Draft PEIR for public review and comment. A Notice of Availability was sent to the State Clearinghouse, responsible agencies, and interested parties. The Draft PEIR was circulated for a 45-day public review period (June 16 to August 1). Copies of the Draft PEIR were distributed to all responsible agencies and to the State Clearinghouse in addition to various public agencies and interested organizations. Copies of the Draft PEIR were also made available for public review at Logan Heights Public Library, at the Water Board's office, and on the Water Board's website. Comments were accepted for a period of 45 days as required by CEQA. A Notice of Availability was also filed with the County Clerk on September 20.
- On September 15, 2011, the Water Board prepared and distributed for public review a proposed Final PEIR consisting of the Draft PEIR, comments received on the Draft PEIR, responses to comments received during the public comment period, and minor revisions to the Draft PEIR. A CEQA Mitigation Monitoring and Reporting Program is contained within the proposed Final PEIR. Together, these documents constitute the required environmental documentation under CEQA (14 CCR Section 15132.).
- On November 16, 2011, the Water Board certified the Final PEIR and adopted the Findings of Fact, Statement of Overriding Considerations, and Mitigation Monitoring and Reporting Plan as incorporated within the Resolution. Responses to comments received on the Final PEIR were issued prior to the Water Board's November 16 CEQA approval.

4 REFERENCES

Water Board (San Diego Regional Water Quality Control Board), 2012. Cleanup and Abatement Order R9-2012-0024 for the Shipyard Sediment Site. March 14, 2012.